



PLANNING & ZONING BOARD MEETING MINUTES

**November 17, 2020 7:00 PM
TELECONFERENCE**

Call in Number:
(404) 902-5066
Call in Code:
326629

- A. CALL TO ORDER:** The meeting was called to order at 7:01 PM.
- B. ROLL CALL:** Chairman Birendra Dhakal, Vice Chairman Charles McFarland, Felicia Weinert, Amy Medford, P/E &D Director Shawanna Qawiy
- C. APPROVAL OF OCTOBER 2020 MEETING MINUTES:** Chairman Birendra Dhakal called for a motion to approve the October 2020 minutes. Charles McFarland made a motion to approve, Felicia Weinert seconded and the motion passed 4/0.

D. NEW BUSINESS

PUBLIC HEARING: Ordinance to Re-Adopt the City’s Sign Ordinance and to Prohibit Billboards along Interstate 285.

PED Director Qawiy gave an overview of the proposed text amendment. Chairman Dhakal opened the public hearing to those who wished to speak in opposition of the text amendment request. There were no speakers. Chairman Dhakal opened the public hearing to those who wished to speak in favor of the text amendment request. There were no speakers. Chairman Dhakal closed the public hearing.

Board members discussed the item collectively. Chairman Dhakal suggested creating signs in different languages that could be posted in different languages at the railroad crossings. The City Manager recommended that the suggestion would be taken under consideration and will provide feedback.

Charles McFarland made a motion to approve, Amy Medford seconded and the motion passed 4/0.

PUBLIC HEARING: Ordinance to Amend the Text of the Zoning Ordinance to Create the New Zoning Designation “Railroad Open Space”

PED Director Qawiy gave an overview of the proposed text amendment. Chairman Dhakal opened the public hearing to those who wished to speak in opposition of the text amendment request. There were no speakers. Chairman Dhakal opened the public hearing to those who wished to speak in favor of the text amendment request. There were no speakers. Chairman Dhakal closed the public hearing.

The item was discussed with clarification given by the PED Director on the significance of creating the Railroad Open Space District. The background was given related to the CSX right of way and how currently the CSX does not have a zoning designation.

Charles McFarland made a motion to approve, Amy Medford seconded and the motion passed 4/0.

PUBLIC HEARING: Ordinance to Zone the CSX Railroad Right of Way “Railroad Open Space”

PED Director Qawiy gave an overview of the proposed text amendment. Chairman Dhakal opened the public hearing to those who wished to speak in opposition of the text amendment request. There were no speakers. Chairman Dhakal opened the public hearing to those who wished to speak in favor of the text amendment request. There were no speakers. Chairman Dhakal closed the public hearing.

With no further discussion, Charles McFarland made a motion to approve, Amy Medford seconded and the motion passed 4/0.

PUBLIC HEARING: Ordinance to Confirm Zoning Designations for Every Parcel in the City

PED Director Qawiy gave an overview of the proposed text amendment. Chairman Dhakal opened the public hearing to those who wished to speak in opposition of the text amendment request. There were no speakers. Chairman Dhakal opened the public hearing to those who wished to speak in favor of the text amendment request. There were no speakers. Chairman Dhakal closed the public hearing.

PED Director Qawiy gave a background on the number of parcels that have zoning designations in the City. Director Qawiy also gave a background on updating the City’s official zoning map that included all recent annexations.

Amy Medford made a motion to approve, Felecia Weinert seconded and the motion passed 4/0.

PUBLIC HEARING: Ordinance to Re-Adopt the Procedures for Conducting Public Hearings Required by the Zoning Procedures Act

PED Director Qawiy gave an overview of the proposed text amendment. Chairman Dhakal opened the public hearing to those who wished to speak in opposition of the text amendment request. There were no speakers. Chairman Dhakal opened the public hearing to those who wished to speak in favor of the text amendment request. There were no speakers. Chairman Dhakal closed the public hearing.

Board members discussed the item collectively. With no further discussion, the Charles McFarland made a motion to approve, seconded by Amy Medford.

E. OTHER BUSINESS

1. 2021 Planning and Zoning Board Meeting Calendar
Board members Birendra Dhakal, Amy Medford, Felecia Weinert and Charles McFarland discussed the text amendment collectively and approved the Planning and Zoning Board Meeting Calendar 2021.

2. Clarkston 2040 Update- Development of Local Comprehensive Plan Agreement
Director Qawiy gave a background of the comprehensive plan update.
The City of Clarkston's Comprehensive Plan known as the Clarkston 2040 is mandated to be updated before the deadline date of October 31, 2021. The sections that the City is required to update include;
 1. Needs and Opportunities
 2. Community Work Plan (CWP)
 3. Report of Accomplishments (ROA)
 4. Broadband Element
 5. Land Use Element

With no further discussions, Chairman Dhakal called for a motion. Ms. Medford made the motion to recommend the City Council sign the Development of Local Comprehensive Plan agreement with the ARC to update the Clarkston 2040 Comprehensive plan. Vice Chairman McFarland seconded and the motion passed 4/0.

F. OTHER BUSINESS: None

G. ADJOURNMENT: Chairman Dhakal called for a motion to adjourn the meeting. Amy Medford made the motion to adjourn, Felecia Weinert seconded the motion, and the motion passed 4/0. Meeting adjourned at 7:47 PM.