



PLANNING & ZONING BOARD MEETING MINUTES

**January 19th, 2021 7:00 PM
TELECONFERENCE**

Call in Number:
(404) 902-5066
Call in Code:
326629

- A. CALL TO ORDER:** The meeting was called to order at 7:01 PM.
- B. ROLL CALL:** Chairman Birendra Dhakal, Vice Chairman Charles McFarland, Felicia Weinert, Susan Hood, P/E &D Director Shawanna Qawiy
- C. APPROVAL OF NOVEMBER 2020 MEETING MINUTES:** Chairman Birendra Dhakal called for a motion to approve the November 2020 meeting minutes. Felicia Weinert made a motion to approve, Charles McFarland seconded, and the motion passed 3/0/1. Susan Hood abstained
- D. NEW BUSINESS**
1. **PUBLIC HEARING:** Mohammad Bilal Khattak has submitted a conditional use permit request for the property located at 1051 Montreal Road, Suites B & C, Clarkston, Georgia 30021, zoned I- Light Industrial Development for a coin laundromat.

PED Director Qawiy gave an overview of the conditional use permit four (4) criteria points and the conditional use permit request proposed for 1051 Montreal Road for a coin laundromat. Chairman Dhakal opened the public hearing to those who wished to speak in opposition of the conditional use permit request. There were no speakers. Chairman Dhakal opened the public hearing to those who wished to speak in favor of the conditional use permit request. Amy Medford spoke in favor. Mrs. Medford listed her concerns related to pedestrian traffic on Montreal Road to the facility and for the City to consider a crosswalk in front of the property. She recommended that the applicant use eco-friendly detergents and limit the hours of operation for the coin laundromat to be the same as the adjacent gas station. With no further public comments, Chairman Dhakal closed the public hearing.

Board members discussed the item collectively. Ms. Weinert asked about the environmental requirements for a coin laundromat and the City's distancing requirements due to COVID. PED Qawiy stated that she had spoken with a representative at the Department of Natural Resource- EPD in the permitting division and the facility would only be regulated to perform regular maintenance on the dryers.

PED Director also stated that the City has a policy for social distancing, public gatherings and wearing masks and the facility would be required to adhere to those policies. Also, that the location currently has 28 parking spaces for the development. The proposed conditional use permit request is required to have 5 spaces based on the use.

Vice Chairman McFarland asked the applicant about the hours of operation. Mr. Khattak stated that the hours of operation would be the same as the adjacent gas station, from 6am to 11pm. He also stated that it is good business to clean the dryer filters at least every other day.

Charles McFarland made a motion to conditionally approve the coin laundromat, with staff's seven (7) conditions, amending condition number seven (7) to include the hours of operation from 6am to 11pm, Felecia Weinert seconded, and the motion passed 4/0.

E. OTHER BUSINESS

1. Chairman and Vice Chairman selections.

PED Qawiy gave the background according to the Code of Ordinances, Section 15-3 Same organization, rules of procedure, meeting records, the planning and zoning board shall elect its chairman and vice chairman from among its members. The term of the chairman shall be one (1) year with eligibility for re-election.

Board members Birendra Dhakal, Susan Hood, Felecia Weinert and Charles McFarland discussed the item collectively. Susan Hood made the motion to recommend Charles McFarland as the Chairman and Felecia Weinert as the Vice Chairperson, Birendra Khakal seconded and the motion passed 4/0.

- F. ADJOURNMENT:** Birendra Dhakal called for a motion to adjourn the meeting. Felecia Weinert made the motion to adjourn, Charles McFarland seconded the motion, and the motion passed 4/0. Meeting adjourned at 7:45 PM.