



# PLANNING & ZONING BOARD MEETING MINUTES

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**April 20<sup>th</sup>, 2021 7:00 PM  
TELECONFERENCE**

**Call in Number:  
(404) 902-5066**

**Call in Code:  
326629**

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- A. CALL TO ORDER:** The meeting was called to order at 7:01 PM.
- B. ROLL CALL:** Chair Charles McFarland, Vice Chair Felicia Weinert, Lisa Williams, Susan Hood, P/E &D Director Shawanna Qawiy
- C. APPROVAL OF JANUARY 2021 MEETING MINUTES:** Charles McFarland, called for a motion to approve the January 2021 meeting minutes. Felicia Weinert made a motion to approve, Susan Hood seconded, and the motion passed 3/0/1. Lisa Williams abstained.
- D. NEW BUSINESS**
- 1. PUBLIC HEARING:** Annexation request from William Pulling and Taylor Pulling of parcel 18 119 08 023 located at 1145 Cleavemark Drive, Clarkston, GA 30021, into the city limits of Clarkston, GA to receive a conversion zoning of NR-1 Low Density Neighborhood Residential.

PE & D Director Qawiy gave an overview of the annexation request for 1145 Cleavemark Drive and introduced the applicant Mr. William Pulling. Charles McFarland opened the public hearing to those who wished to speak in opposition and in favor of the annexation request.

Felicia Weinert inquired about the reasoning for the annexation request. The applicant stated that the property is about 40% in the City limits of Clarkston and 60% in Unincorporated DeKalb County, with plans to construct a single-family home and to save a majority of the trees on the property.

Lisa Williams inquired about whether the property would require any variances. PE & D Director Qawiy stated that at this time no plans have been submitted for review, but the property does meet all zoning requirements at this time of the conversion zoning.

Susan Hood asked whether the applicant will be occupying the single-family home once constructed. Mr. Pulling, the applicant stated that they will occupy the residence.

With no additional speakers or questions the public hearing was closed by Chairman McFarland.

Chairman McFarland asked for a motion. Susan Hood made the motion to approve the annexation request and to amend all maps to reflect the annexation and conversion zoning. Felecia Weinert seconded, and the motion passed 4/0.

**E. OTHER BUSINESS**

1. PE &D Director Qawiy recognized Felicia Weinert and Susan Hood, the Board members that attended the April 14-15 Department of Community Affairs Community Planning Institute Virtual Training. After a discussion related to the training and the highlights from both participants, the Chairman called for a motion to adjourn.

**F. ADJOURNMENT:** Lisa Williams made the motion to adjourn, Susan Hood seconded the motion, and the motion passed 4/0. Meeting adjourned at 7:25 PM.