



Mayor Beverly H. Burks

Councilmembers:

Jamie Carroll Laura Hopkins
Awet Eyasu Yterenickia Bell
Debra Johnson Susan Hood
Shawanna Qawiy, City Manager

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(404) 296-6489 ♦ WWW.CLARKSTONGA.GOV

Tuesday, August 30, 2022 - 7:00PM
ZOOM

CITY COUNCIL WORK SESSION AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. WORK SESSION – RESIDENT COMMENT POLICY

Any member of the public may address questions or comments to the City Council referencing only agenda items after the Mayor and Council have had the opportunity to discuss the agenda item. Each attendee will be allowed 3 minutes for comments.

4. PRESENTATION/ ADMINISTRATIVE BUSINESS

- A. Construction of a new ramp at City Hall Annex.
- B. Presentation – Development of a Cricket Pitch field honoring Alicia Philipp.
- C. Proclamation for Healthy Seniors Month.
- D. Proclamation for African Immigrant Heritage Month.
- E. Recognize Dr. Gukshan Harjee, an AARP 2023 Purpose Prize Fellow.

5. OLD BUSINESS

6. NEW BUSINESS

- A. A discussion of a resolution to amend the 2022 Operating and Enterprise Fund Budget.
- B. A discussion of a resolution to authorize a Municipal Court Amnesty Program.
- C. A discussion of a resolution to impose a temporary moratorium on development of new car wash facilities.
- D. A discussion of a resolution to create an Equity and Community Empowerment Department.

7. ADJOURNMENT



PUBLIC PARTICIPATION BY VIDEO CONFERENCE

The City of Clarkston, Georgia will conduct the City Council Work Session at 7:00 p.m. on Tuesday, August 30, 2022. The public may participate in the meeting by using the following information below:

<https://us02web.zoom.us/j/89507053438?pwd=R3FsVHhHNnJsd2xRTWViL1c4bXdSdz09>

Dial by your location

- +1 312 626 6799 US (Chicago)
- +1 646 558 8656 US (New York)
- +1 301 715 8592 US (Washington DC)
- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)
- +1 346 248 7799 US (Houston)

Meeting ID: 895 0705 3438

Find your local number: <https://us02web.zoom.us/j/89507053438?pwd=R3FsVHhHNnJsd2xRTWViL1c4bXdSdz09>

CITY OF CLARKSTON

ITEM NO: 4A

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Review/Discussion

MEETING DATE: August 30, 2022

SUBJECT: Discuss the construction of a new ramp at City Hall Annex.

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages: 1

INFORMATION CONTACT: Shawanna Qawiy
City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To discuss the construction of a new ramp at City Hall Annex.

NEED/ IMPACT: The ramp at City Hall Annex is worn and the wood is rotting. There is an immediate need to repair the ramp for continued ADA accessibility to the building. The city *estimates* that the completed work will range from \$5,000 - \$10,000.

RECOMMENDATIONS:

Staff recommendations repairing the ramp.

CITY OF CLARKSTON

ITEM NO: 4B

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Review/Discussion

MEETING DATE: August 30, 2022

SUBJECT: Presentation to consider the development of a cricket pitch field honoring Alicia Philipp.

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages: 1

INFORMATION CONTACT: Shawanna Qawiy
City Manager
PHONE NUMBER: 404-296-6489

PURPOSE: To consider the development of a cricket pitch field honoring Alicia Philipp.

NEED/ IMPACT: Ms. Alicia Philipp retired after leading the Community Foundation for Greater Atlanta for 43 years. The City of Clarkston was approached in 2020 to construct the cricket pitch field at Milam Park. The Community Foundation provided a grant of \$30,000 to pay for the estimated initial costs. It was agreed as a condition of the donation that the pitch will be maintained as long as Milam Park is a public facility or no less than 10 years.

RECOMMENDATIONS:

N/A.



Alicia Philipp Cricket Pitch

The History

In 2020, Alicia Philipp retired after leading the Community Foundation for Greater Atlanta for over 43 years. To celebrate her remarkable achievements, the Community Foundation's Board members provided funding for the construction, installation and initial maintenance of a cricket pitch in the City of Clarkston.

The site selected for the cricket pitch was a parcel of land owned by the City, located in Milam Park, at 3867 Norman Road, Clarkston, Georgia. The Community Foundation provided a grant of \$30,000 to pay for estimated initial costs. The Pitch was to be built in accordance with the specifications for a regulation cricket pitch, as established by the International Cricket Council. It was agreed as a condition of the donation that the pitch would be maintained as long as Miliam Park was a public facility, or no less than 10 years.

Next Steps

After completion, the City of Clarkston and the Foundation will partner to install a plaque at the pitch, to recognize that it is intended to honor the service of Ms. Philipp to the Greater Atlanta Area.

The Foundation and the City will collaborate on the exact language on the plaque and confirm that the plaque is consistent with any standardized signage requirements of the City. The Foundation would pay the cost of the plaque, using a provider approved by the City, and host an opening/naming ceremony for the cricket pitch.

Contact

Erin Dreiling
Senior Marketing and Communications
Manager, Community Foundation for Greater
Atlanta
edreiling@cfgreateratlanta.org



NOTES

Thank you for the opportunity to honor Alicia Philipp by providing funding for the construction installation and initial maintenance of a cricket pitch. As we have discussed, Alicia Philipp is retiring, after leading The Community Foundation for Greater Atlanta ("Foundation") for over 43 years. To celebrate her remarkable achievements, the Community Foundation's Board members would like to provide funding for the installation of a cricket pitch ("Pitch") in the City of Clarkston ("City").

The purpose of this letter is to establish the intent and objectives of the Foundation and the City with respect to installing the Pitch.

The Pitch will be built on a parcel of land now owned by the City, located in Milam Park, at 3867 Norman Road, Clarkston, Georgia.

The Foundation would provide funding for the installation of the Pitch. Although the cost is now estimated to be approximately \$30,000.00, you have advised us that the final cost will not be determined until after the adoption of the FY2021 budget by the Clarkston City Council. Adoption of the budget is now projected to occur on December 8, 2020.

After the installation cost is firmly established and the City obtains a binding bid from a contractor to perform the work, on a guaranteed maximum basis, the Foundation would pay to the City one-half of the total cost. The City would enter into the contract with the successful bidder, for performance of the work, and would be responsible for monitoring the work. The remaining one-half of the Foundation donation would be paid upon final completion of the work, in accordance with plans and specifications mutually approved by the City and the Foundation as part of the bidding process.

The Pitch will, in any event, be built in accordance with the specifications for a regulation cricket pitch, as established by the International Cricket Council.

The Foundation hopes to see the work completed on or about August 1, 2021. After completion, the Pitch would become part of the public recreational facilities of the City and would be maintained as such by the City, as part of the City budget for similar facilities.

The City will also agree, as a condition of the donation, that the Pitch will be maintained as long as Milam Park is a public facility, but in any event for a period of not less than 10 years.

As you know, a significant purpose of the contribution by the Foundation is to honor the work of Alicia Philipp at the Foundation. Therefore, after completion, the City and the Foundation will install at the Pitch a plaque, which would provide appropriate recognition that the Pitch is intended to honor the service of Ms. Philipp to the Greater Atlanta Area. The Foundation and the City will collaborate on the exact language on the plaque and confirm that the plaque is consistent with any standardized signage requirements of the City. The Foundation would pay the cost of the plaque, using a provider approved by the City.

This letter is not intended to create any sort of binding obligation on either the City or the Foundation. It is intended only to give the City and the Foundation an opportunity to discuss our proposal in more detail.

CITY OF CLARKSTON

ITEM NO: 4C

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Proclamation

MEETING DATE: August 30, 2022

SUBJECT: To discuss a Healthy Aging Month Proclamation.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Mayor Beverly H. Burks
PHONE NUMBER: 404-296-6489

PURPOSE: For Council to discuss a proclamation for Healthy Aging Month.

NEED/IMPACT: None

RECOMMENDATION: N/A

**A PROCLAMATION BY THE CLARKSTON MAYOR AND CITY COUNCIL RECOGNIZING
SEPTEMBER 2022 AS HEALTHY AGING MONTH**

WHEREAS, September has been recognized as Healthy Aging Month, an annual occurrence to raise awareness about the positive aspects of growing older – targeting the 70 million Baby Boomers (born between 1946-1964) and more than 65 million members of Generation X (born between 1965 - 1980); and

WHEREAS, Healthy Aging Month provides inspiration and practical ideas for adults ages 45-plus to improve their physical, mental, social, and financial well-being; and

WHEREAS, the City of Clarkston joined the AARP Age-Friendly Network in 2021 and works to provide safe, walkable streets; age-friendly housing and transportation options; access to needed services; and opportunities for residents of all ages to participate in community life; and

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of the City of Clarkston, Georgia, do hereby recognize September 2022 as Healthy Aging Month in Clarkston to acknowledge the contributions of our age 45+ population to our city.

BE IT FURTHER RESOLVED for the city to encourage our age 45+ population to remain healthy by scheduling doctor visits and vaccination shots (COVID-19, Flu, etc.), maintaining a proper diet, staying active, taking time for yourself, and interacting and socializing with others.

SO ORDAINED, this _____ day of _____, 2022.

ATTEST:

CITY COUNCIL
CITY OF CLARKSTON, GEORGIA

By _____
Tomika R. Mitchell, City Clerk

Beverly H. Burks, Mayor

CITY OF CLARKSTON

ITEM NO: 4D

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Proclamation

MEETING DATE: August 30, 2022

SUBJECT: To discuss an African Immigrant Heritage Month Proclamation.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Mayor Beverly H. Burks
PHONE NUMBER: 404-296-6489

PURPOSE: For Council to discuss a proclamation for African Immigrant Heritage Month.

NEED/ IMPACT: None.

RECOMMENDATION: N/A.

**A PROCLAMATION BY THE CLARKSTON MAYOR AND CITY COUNCIL RECOGNIZING
SEPTEMBER 2022 AS AFRICAN IMMIGRANT HERITAGE MONTH**

WHEREAS, each September, African Immigrant Heritage Month is recognized in over 30 states across the nation and serves as a time to honor the struggles and triumphs of people of African heritage over the most devastating obstacles; and

WHEREAS, the State of Georgia boasts the third highest population of African immigrants in the nation and has been enriched by the contributions of the community; and

WHEREAS, according to the US Census, African immigrants and people of African heritage comprises 60 percent of the population of Clarkston and make invaluable contributions to our city; and

Whereas Americans of African immigrant heritage in the United States come from all regions in Africa and do not constitute a homogeneous group, including people from different national, linguistic, ethnic, racial, cultural, and social backgrounds; and

Whereas Americans of African immigrant heritage in the United States came to the United States voluntarily, and are distinct from African-Americans, the latter of whom are descendants of mostly West and Central Africans who were involuntarily brought to the United States by means of the historic Atlantic slave trade; and

WHEREAS, African immigrants and people of African heritage have made exceptional contributions throughout our history in such fields as science, medicine, business, law, government, sports, education, and the arts; and they have played a pivotal role in preparing our state for global outreach and economic success; and

WHEREAS, the City of Clarkston recognizes the many contributions of African immigrants and their children to our country and is proud to reinforce our commitment to be a nation of opportunity and hope for every citizen; and

NOW, THEREFORE, BE IT RESOLVED BY THE Mayor and City Council of the City of Clarkston, Georgia, do hereby recognize September 2022, as African Immigrant Heritage Month in Clarkston to acknowledge the contributions of African immigrants and people of African heritage to our city.

SO ORDAINED, this _____ day of _____, 2022.

ATTEST:

CITY COUNCIL
CITY OF CLARKSTON, GEORGIA

By _____
Tomika R. Mitchell, City Clerk

Beverly H. Burks, Mayor

CITY OF CLARKSTON

ITEM NO: 4E

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Discussion

MEETING DATE: August 30, 2022

SUBJECT: To recognize Dr. Gukshan Harjee, an AARP 2023 Purpose Prize Fellow.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Mayor Beverly H. Burks
PHONE NUMBER: 404-296-6489

PURPOSE: To recognize Dr. Gukshan Harjee, an AARP 2023 Purpose Prize Fellow.

NEED/ IMPACT: The Clarkston Community Health Center is a free health clinic with a mission to be a state-of-the-art, culturally and linguistically competent primary and preventive health care facility, providing a medical home to Clarkston residents and to those in need throughout north Georgia.

RECOMMENDATION:

N/A

CITY OF CLARKSTON

ITEM NO: 6A

CLARKSTON CITY WORKSESSION

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Discussion

MEETING DATE: August 30, 2022

SUBJECT: To discuss adopting a Resolution Authorizing, Among Other Things, Amending the FY2022 Operating Budget from \$12,973,624 to \$13,167,475

DEPARTMENT: Administration

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages: 4

INFORMATION CONTACT: Shawanna Qawiy
PHONE NUMBER: 404-296-6489

PURPOSE: To consider adopting the attached Resolution amending the FY2022 Operating Budget

NEED/ IMPACT: The City of Clarkston approves an annual budget at the beginning of each fiscal year based on projected revenues and expenditures. Throughout the year, various factors influence the budget which impacts projected revenues being realized and which affect necessary expenditures. As part of our annual audit review, the Georgia Department of Accounts and Audits (GDAA) monitors our budget vs. actuals reports at the legal level of control, which for the City of Clarkston is by fund and departmental level. This budget amendment is needed to correct the FY2022 Amended budget appropriations based on actual expenditures in FY2022 to be in compliant with the GDAA. The attached worksheets show the line-item budget amendments being proposed to the make adjustments for projected revenues and expenditures for both the General Fund and the American Rescue Plan Act Fund.

GENERAL FUND

The Fiscal Year 2022 General Fund total budgeted revenues were originally \$7,153,493 with budgeted General Fund Expenditures budget of \$7,022,003, leaving a budgeted surplus of \$131,490. After receiving updated data on 2022 Property Tax and setting the millage rate, management has reviewed the 2022 Budget to amend revenues and expenditures based on current information.

The net amendment to General Fund Revenues is a decrease of \$203,371 and net amendment to General Fund expenditures is a decrease of \$71,881 to bring the amended General Fund Budget amount to \$6,950,122 for both Revenues and Expenditures.

ARPA FUND

The original FY2022 ARPA Fund Budget was based on projected unspent grant funds available at the end of FY2021 from the round of ARPA funding. The attached worksheet provides line- item

detail for all projects and estimates for the amended budget for FY2022 after receiving the second round of funding.

The Fiscal Year 2022 ARPA total budgeted revenues and expenditures were originally \$643,725. After receiving updated data so far in 2022 and the second round of ARPA funding, the proposed ARPA Fund amended FY2022 budgeted revenues and expenditures are \$1,040,947.

ALL FUNDS-AMENDED BUDGET FY2022

After the above referenced amendments, the FY2022 Amended Budget for All Funds Combined is \$13,167,475 for both Revenues and Expenditures.

RESOLUTION NO. _____

A RESOLUTION TO ADOPT THE FISCAL YEAR 2022 AMENDED BUDGET FOR EACH FUND OF THE CITY OF CLARKSTON, GEORGIA, APPROPRIATING THE AMOUNTS SHOWN IN EACH BUDGET AS EXPENDITURES/EXPENSES, ADOPTING THE SEVERAL ITEMS OF REVENUE ANTICIPATIONS, AND PROHIBITING EXPENDITURES OR EXPENSES FROM EXCEEDING THE ACTUAL FUNDING AVAILABLE, AND FOR VARIOUS OTHER REASONS.

WHEREAS, sound governmental operations require a budget in order to plan the financing of services for the residents of the City of Clarkston; and

WHEREAS, Title 36, Chapter 81, Article 1 of the Official Code of Georgia Annotated (OCGA) requires a balanced budget for the City's fiscal year, which runs from January 1st to December 31st of each year; and

WHEREAS, the Mayor and City Council of the City of Clarkston have reviewed the Proposed FY 2022 budget which includes the FY2022 AMENDED BUDGET data as presented by the City Manager; and

WHEREAS, each of these funds is a balanced budget, so that anticipated revenues and other financial resources for each fund equal the proposed expenditures or expenses; and

WHEREAS, the Mayor and City Council wishes to adopt this proposal as the Amended Fiscal Year 2022 Annual Budget, effective from January 1, 2022 through December 31, 2022.

NOW THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Clarkston, Georgia, as follows:

Section 1. That the Amended Fiscal Year 2022 Budget, attached hereto and incorporated herein as a part of this Resolution is hereby adopted as the Amended Budget for the City of Clarkston, Georgia for Fiscal Year 2021, which begins January 1, 2022 and ends on December 31, 2022.

Section 2. That the several items of revenues, other financial resources, and sources of cash shown in the budget for each fund in the amounts shown anticipated are hereby adopted, and that the several amounts shown in the budget for each fund as proposed expenditures or expenses, and uses of cash are hereby appropriated to the departments named in each fund.

Section 3. That the "legal level of control" as defined in OCGA §36-81 is set at the department level, meaning that the City Manager in his capacity is authorized to move appropriations from one line item to another within a fund, but under no circumstances may expenditures or expenses exceed the amount appropriated for a fund without a further budget amendment approved by the Mayor and City Council.

Section 4. That all appropriations shall lapse at the end of the fiscal year.

Section 5. That this Resolution shall be and remain in full force and effect from and after its date of adoption.

RESOLVED this _____ day of September 2022

Beverly M. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

**City of Clarkston General Fund
FY2022 Budget Amendments by General Ledger Code**

Administration

100-1110-10-512100	\$ (8,000.00)	Reduce City Council Benefits costs based on current costs
100-1500-10-511100	\$ 33,178.00	ARPA Hazard Pay Correction
100-1500-10-511100	\$ 3,200.00	3% Staff Pay Increase Sept-Dec 2022
100-1500-10-521200	\$ 10,000.00	2021 Audit Fee Increase
100-1500-10-523600	\$ 3,760.00	Membership Dues-GMA/DMA dues increases
	<u>\$ 42,138.00</u>	

Buildings & Grounds

100-1565-15-522145	\$ 1,400.00	Increase in Pest Control Services-City Buildings
	<u>\$ 1,400.00</u>	

Court

100-2650-20-511100	\$ 1,800.00	3% Staff Pay Increase Sept-Dec 2022
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Police

100-3200-30-511100	\$ (40,000.00)	Police Salaries Reduction due to vacancies
100-3200-30-511100	\$ 33,767.00	ARPA Hazard Pay Correction
100-3200-30-511100	\$ 11,000.00	3% Staff Pay Increase Sept-Dec 2022
100-3200-30-512100	\$ (30,000.00)	Police Health Premiums Reduction due to vacancies
100-3200-30-522210	\$ 20,000.00	Vehicle Repairs-Reimbursed via Insurance Claims
100-3200-30-522320	\$ 42,520.00	Bodyworn Police Cameras Renewal-converted to 5 year annual lease
100-3200-30-531270	\$ 15,000.00	Increase in Gasoline prices +25%
	<u>\$ 52,287.00</u>	

Public Works

100-4000-40-511100	\$ 4,600.00	3% Staff Pay Increase Sept-Dec 2022
100-4000-40-531270	\$ 5,000.00	Increase in Gasoline prices +25%
	<u>\$ 9,600.00</u>	

Parks

100-6200-60-522150	\$ 9,000.00	Increase in Pool Management Contract
100-6200-60-522200	\$ 6,500.00	Increase in Parks Repairs & Maintenance Costs
	<u>\$ 15,500.00</u>	

Planning & Development

100-7400-74-511100	\$ 1,400.00	3% Staff Pay Increase Sept-Dec 2022
100-7400-74-511100	\$ (60,000.00)	Planning Director Unfilled over half of year
	<u>\$ (58,600.00)</u>	

Community Development

100-7600-10-521215	\$ (5,000.00)	Reduce Senior Programs not spent
100-7600-10-573055	\$ (10,000.00)	Reduce Health Task Force not spent
100-7600-10-573020	\$ (7,000.00)	Reduce Sagal Radio not spent
100-7600-10-573060	\$ (9,000.00)	Reallocate Recreational Programs to cover unexpected Pool Cover Replacement
100-7600-10-521200	\$ (25,000.00)	Urban Agriculture not spent
	<u>\$ (56,000.00)</u>	

Capital Projects

100-3200-30-542200	\$ 36,888.00	Replace Totalled police vehicle (covered by insurance proceeds)
100-3200-30-542500	\$ (212,600.00)	Bodyworn Police Cameras Renewal-converted to 5 year annual lease
100-1565-15-541200	\$ (90,000.00)	Postpone Public Works Expansion Partitions until 2023
100-1565-15-541200	\$ 15,000.00	New Christmas Tree and Lamp Post Wreaths
100-4200-40-541400	\$ 136,706.00	Ohmshiv Construction-Market St Project to be reimbursed by Dekalb County
100-6200-60-541200	\$ 34,000.00	New Pool Covers for Milam Park Pools
	<u>\$ (80,006.00)</u>	

Total Expenditure Amendments \$ (71,881.00) Total General Fund Budget Amendments Expenditures

General Fund Revenues

100-311190	\$ (212,465.00)	Decrease Property Tax RE Revenue based on 2022 digest & millage
100-311390	\$ (66,000.00)	Decrease Property Tax PP Revenue based on 2022 digest & millage
100-351170	\$ (60,000.00)	Decrease Court Fines Revenue based on current volume
100-337000	\$ 136,706.00	Increase Intergovernmental Revenue-Dekalb County Reimb Market Street
100-383000	\$ 56,888.00	Increase Insurance Proceeds Revenue for Police Vehicle damages
100-393600	\$ (58,500.00)	Decrease Proceeds from Capital Lease-No leases in 2022
Total Revenue Amendments	<u>\$ (203,371.00)</u>	Total Net Revenue Budget Adjustments

\$ (131,490.00) Original Budget out of Balance Correction between Revenues and Expenditures

Other Potential Budget Line Item Adjustments to be considered if needed

Community Development

100-7600-10-521200	\$ (15,000.00)	Urban Agriculture still available and not spent
100-7600-10-521215	\$ (5,000.00)	Public Art still available and not spent
100-7600-10-573055	\$ (10,000.00)	Health Task Force not spent
100-7600-10-573065	\$ (10,000.00)	Youth Task Force not spent
	<u>\$ (40,000.00)</u>	Projected Unspent Budget Line Items as needed

CITY OF CLARKSTON
FISCAL YEAR 2022 AMENDED BUDGET

As of June 28, 2022	2021 Actual	2022 ADOPTED BUDGET	2022 ACTUAL AS OF August 17, 2022	Over / (Under) 2022 Adopted Budget	% OF BUDGET	FINAL BUDGET AMENDMENT FY2022	Explanation of Budget Amendment	FINAL 2022 AMENDED BUDGET	% OF 2022 AMENDED BUDGET
REVENUES									
General Fund	6,972,396	7,153,493	1,264,146	(5,889,347)	17.7%	(203,371)	See Attached Line Item Amendments	6,950,122	18.2%
Federal Seizures Fund	73,051	80,000	44,061	(35,939)	55.1%			80,000	55.1%
City Seizures Fund	3,211	500	-	(500)	0.0%			500	
Grants Fund	88,600	366,718	-	(366,718)	0.0%			366,718	0.0%
American Rescue Plan Act	2,359,649	643,725	2,377,932	1,734,207	369.4%	397,222	See Attached ARPA Fund Budget	1,040,947	228.4%
HOST Fund	-	71,194	-	(71,194)	0.0%			71,194	0.0%
SPLOST Fund	2,147,672	4,050,698	1,132,499	(2,918,199)	28.0%			4,050,698	28.0%
Stormwater Fund	640,586	353,789	14,209	(339,580)	4.0%			353,789	4.0%
Sanitation Fund	219,938	253,507	8,388	(245,119)	3.3%			253,507	3.3%
Total Revenue - All Funds	12,505,104	12,973,624	4,841,234		37.3%	193,851		13,167,475	36.8%
EXPENDITURES									
Administration-City Council	118,892	143,068	86,740	(56,328)	60.6%	(8,000)	See Attached Line Item Amendments	135,068	64.2%
Administration-Mayor	26,773	32,192	19,808	(12,384)	61.5%			32,192	61.5%
Administration-General Government	1,076,314	984,541	601,022	(383,519)	61.0%	50,138	See Attached Line Item Amendments	1,034,679	58.1%
Buildings and Grounds	149,894	131,760	66,432	(65,328)	50.4%	1,400	See Attached Line Item Amendments	133,160	49.9%
Planning and Development	383,645	546,500	239,295	(307,205)	43.8%	(58,600)	See Attached Line Item Amendments	487,900	49.0%
Community Action Projects	48,460	171,500	22,660	(148,840)	13.2%	(56,000)	See Attached Line Item Amendments	115,500	19.6%
Municipal Court	440,328	487,759	271,192	(216,567)	55.6%	1,800	See Attached Line Item Amendments	489,559	55.4%
Police	2,163,035	2,343,631	1,444,593	(899,038)	61.6%	52,287	See Attached Line Item Amendments	2,395,918	60.3%
Public Works	969,684	929,893	603,952	(325,941)	64.9%	9,600	See Attached Line Item Amendments	939,493	64.3%
Parks	131,176	146,880	81,676	(65,204)	55.6%	15,500	See Attached Line Item Amendments	162,380	50.3%
Debt Service	744,408	743,179	362,810	(380,369)	48.8%			743,179	48.8%
Capital Projects Fund	182,690	361,100	81,897	(279,203)	0.0%	(80,006)	See Attached Line Item Amendments	281,094	29.1%
Total General Fund Expenditures	6,435,299	7,022,003	3,882,076	(3,139,927)	55.3%	(71,881)	See Attached Line Item Amendments	6,950,122	55.9%
Federal Seizures Fund	136,376	80,000	16,238	(63,763)	20.3%			80,000	20.3%
City Seizures Fund	250	500	-	(500)				500	
Grants Fund	2,376	366,718	324,964	(41,754)	88.6%			366,718	88.6%
American Rescue Plan Act	1,012,864	643,725	430,314			397,222	See Attached ARPA Fund Budget	1,040,947	
HOST Fund	-	71,194	-	(71,194)	0.0%			71,194	0.0%
SPLOST Fund	3,466,696	4,050,698	3,064,132	(986,566)	75.6%			4,050,698	75.6%
Stormwater Fund	309,343	353,789	19,746	(334,043)	5.6%			353,789	5.6%
Sanitation Fund	219,064	253,507	95,515	(157,992)	37.7%			253,507	37.7%
Total Expenditures - ALL FUNDS	11,582,269	12,842,134	7,832,984	(4,795,739)	61.0%	325,341		13,167,475	59.5%
General Fund Reserve / (Deficit)	537,097	131,490	(2,617,930)			(131,490)		-	
Total All Funds Reserve / (Deficit)	922,835	131,490	(2,991,750)			(131,490)		-	

ARPA FUND FY 2022 AMENDED BUDGET														
ACCOUNT CODE	Project Description	City Council Allocations as of 8/22/2022	Actual Spent FY2021	2022 Expenditures to Date 8/22/2022	Expected Aug - Dec 2022	Final Expected for Year	Projected 2022 Final Budget	ORIGINAL BUDGET FY2022	Budget Amendment FY2022	Final Budget FY2022	Expected Over / (Under) Final Budget FY2022	Carry over to 2023 Budget	Carry over to 2024 Budget	
260-1500-10-511100	Hazard Pay-Admin		22,965.19	11,128.38	6,000.00	17,128.38	18,000.00	122,676.10	(104,676.10)	18,000.00	(871.62)	20,000.00	20,000.00	
260-1500-10-512200	Hazard Pay-Admin		1,423.84	689.97	372.00	1,061.97	1,200.00	-	1,100.00	1,100.00	(38.03)	1,200.00	1,200.00	
260-1500-10-512300	Hazard Pay-Admin		333.00	161.36	87.00	248.36	300.00	-	300.00	300.00	(51.64)	300.00	300.00	
260-1500-10-512700	Hazard Pay-Admin			1,900.00	-	1,900.00	1,900.00	-	1,900.00	1,900.00	-			
260-2650-20-511100	Hazard Pay-Court		9,910.98	9,996.82	8,500.00	18,496.82	19,000.00	-	19,000.00	19,000.00	(503.18)	19,000.00	19,000.00	
260-2650-20-512200	Hazard Pay-Court		614.49	619.80	527.00	1,146.80	1,200.00	-	1,200.00	1,200.00	(53.20)	1,200.00	1,200.00	
260-2650-20-512300	Hazard Pay-Court		143.71	144.95	123.25	268.20	300.00	-	300.00	300.00	(31.80)	300.00	300.00	
260-2650-20-512700	Hazard Pay-Court			824.00	-	824.00	824.00	-	824.00	824.00	-			
260-3200-30-511100	Hazard Pay-Police		93,867.16	71,278.04	40,000.00	111,278.04	112,000.00	-	112,000.00	112,000.00	(721.96)	120,000.00	120,000.00	
260-3200-30-512200	Hazard Pay-Police		5,819.76	4,419.24	2,480.00	6,899.24	7,000.00	-	7,000.00	7,000.00	(100.76)	8,000.00	8,000.00	
260-3200-30-512300	Hazard Pay-Police		1,361.07	1,033.54	580.00	1,613.54	1,700.00	-	1,700.00	1,700.00	(86.46)	2,000.00	2,000.00	
260-3200-30-512700	Hazard Pay-Police		4,492.35	7,710.00	-	7,710.00	7,710.00	-	7,710.00	7,710.00	-	-	-	
260-4000-40-511100	Hazard Pay-Pub Works		37,951.31	27,648.92	20,000.00	47,648.92	48,000.00	-	48,000.00	48,000.00	(351.08)	50,000.00	50,000.00	
260-4000-40-512200	Hazard Pay-Pub Works		2,352.98	1,714.24	1,240.00	2,954.24	3,000.00	-	3,000.00	3,000.00	(45.76)	3,000.00	3,000.00	
260-4000-40-512300	Hazard Pay-Pub Works		550.29	400.91	290.00	690.91	700.00	-	700.00	700.00	(9.09)	800.00	800.00	
260-4000-40-512700	Hazard Pay-Pub Works		2,212.65	3,143.00	-	3,143.00	3,143.00	-	3,143.00	3,143.00	-	-	-	
260-7400-74-511100	Hazard Pay-Plan & Dev		4,593.93	5,868.48	5,000.00	10,868.48	11,000.00	-	11,000.00	11,000.00	(131.52)	11,200.00	11,200.00	
260-7400-74-512200	Hazard Pay-Plan & Dev		284.82	363.85	310.00	673.85	700.00	-	700.00	700.00	(26.15)	700.00	700.00	
260-7400-74-512300	Hazard Pay-Plan & Dev		66.62	85.09	72.50	157.59	200.00	-	200.00	200.00	(42.41)	200.00	200.00	
260-7400-74-512700	Hazard Pay-Plan & Dev			391.00	-	391.00	391.00	-	391.00	391.00	-			
Total Hazard Pay		\$ 414,000.00	188,944.15	149,521.59	85,581.75	235,103.34	238,268.00	122,676.10	115,491.90	238,168.00	(3,064.66)	237,900.00	237,900.00	
260-1500-10-521200	Admin Temp for Two Years	\$ 88,741.00	Approved \$88,741 for two years	-	11,805.92	19,800.00	31,605.92	32,000.00	-	32,000.00	(394.08)	44,371.00	12,370.00	
	Finance Staff for Two Years	\$ 130,000.00				20,000.00	20,000.00		20,000.00	20,000.00	-	65,000.00	45,000.00	
	Grants Administrator Two Years	\$ 90,000.00				9,000.00	9,000.00		9,000.00	9,000.00	-	45,000.00	36,000.00	
260-1500-10-531600	Computer Equipment/Software			-	-	-	-	4,349.77	(4,349.77)	-	-			
260-1565-15-523200	COMMUNICATIONS/MARKETING	\$ 10,000.00		697.88		5,000.00	5,000.00		-	-	5,000.00	4,000.00		
260-1565-15-531100, 260-1565-15-531100, 260-3200-30-531600, 260-7600-10-521300	PPE - Covid19 Supplies	\$ 25,000.00		5,052.86	247.00	4,500.00	4,747.00	20,384.88	(15,384.88)	5,000.00	(253.00)	5,000.00	5,000.00	
260-1565-15-541200, 260-3200-30-531600, 260-7600-10-521300	TECHNOLOGY-Council/Court Chambers Equipment, Laptops for Remote Working, NextRequest Open Records system	\$ 79,893.00	One Time	74,371.61	18,403.00	-	18,403.00	-	18,403.00	18,403.00	-	13,510.00	13,510.00	
260-3200-30-531600	Police Safety Equipment -Traffic Cones for Officers Vehicle to promote safety	\$ 1,500.00	One Time	1,423.50		-	-	-	-	-	-			
260-3200-30-542200	Police Equipment	\$ 23,000.00	One Time	23,000.00		-	-	-	-	-	-			
260-3200-30-542500	Police Flock Cameras	\$ 33,000.00	One Time	33,000.00		-	-	-	-	-	-			
260-4000-40-531600	Public Works Safety Equipment - Cargo Trailer with Drums, Hydros, and Traffic Control Barriers	\$ 19,500.00	One Time	19,366.19		-	-	-	-	-	-			
260-6200-60-542500	Calesthenics and Park Equipment	\$ 27,000.00	One Time	-	13,288.20	14,000.00	27,288.20	28,000.00	48,029.81	(20,029.81)	28,000.00	(711.80)		
260-7600-10-531140	Signage, Banners & Safety Equipment	\$ 11,400.00		9,278.72	2,382.82	2,382.82	2,400.00	9,218.60	(6,218.60)	3,000.00	(617.18)			
260-7600-10-572000	MOU-Good Samaritan Lutheran	\$ 17,925.00	One Time \$17,925	6,873.00	10,820.00	10,820.00	10,820.00	71,330.52	(60,510.52)	10,820.00	-			
260-7600-10-572000	MOU-Burmese Rohingya Community	\$ 25,000.00	One Time \$25,000	25,000.00		-	-			-	-			
260-7600-10-572000	MOU-CDF Storyboards	\$ 28,405.52	One Time	6,370.00	19,178.59	19,178.59	19,200.00		19,200.00	19,200.00	(21.41)			
260-7600-10-572000	MOU-Fresh Harvest	\$ 40,000.00				-	-			-	-			
260-7600-10-572010	MOU-GA State Univ	\$ 30,000.00	One Time	-	30,047.00	30,047.00	30,100.00	-	30,100.00	30,100.00	(53.00)			
260-7600-10-572020	MOU-Veterans Comm Outreach	\$ 39,193.00		-	8,940.03	10,000.00	18,940.03	19,000.00	-	19,000.00	-	20,193.00		
260-7600-10-572025	MOU-Empower Clarkston-Tekton	\$ 125,000.00		-	69,000.00	-	69,000.00	69,000.00	-	69,000.00	-	56,000.00		
260-7600-10-572030	MOU - Amani Womens Center	\$ 42,000.00				42,000.00	42,000.00		42,000.00	42,000.00	-			
260-7600-10-573090	Covid19 Rapid Test	\$ 106,000.00	One Time	-	105,966.00	105,966.00	106,000.00	-	106,000.00	106,000.00	(34.00)			
260-7600-10-573091	ARPA Health Initiatives	\$ 55,000.00		243.94	16,886.86	37,869.20	54,756.06	54,756.00	5,842.80	54,756.00	0.06			
260-7600-10-573092	Food Distribution	\$ 90,000.00		49,537.86	22,811.11	17,651.03	40,462.14	23,245.45	17,254.55	40,500.00	(37.86)			
260-7600-10-573093	Vaccine Incentive Gift Cards	\$ 75,000.00		43,022.45	21,180.00	21,180.00	21,180.00	64,756.06	(42,756.06)	22,000.00	(820.00)			
260-7600-10-573094	Business Assistance	\$ 150,000.00		150,000.00	36,874.78	108,125.22	145,000.00	145,000.00	-	145,000.00	-			
260-7600-10-573095	Rental Assistance	\$ 500,000.00		501,392.00	(282.00)	(282.00)	(282.00)	47,079.00	(47,079.00)	-	(282.00)			
260-7600-10-573096	Mortgage Assistance	\$ 25,000.00		8,176.56	(2,047.57)	18,000.00	15,952.43	22,541.44	(6,541.44)	16,000.00	(47.57)			

CITY OF CLARKSTON

ITEM NO: 6B

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Discussion

MEETING DATE: August 30, 2022

SUBJECT: To discuss a resolution to authorize a Clarkston Municipal Court Amnesty Program.

DEPARTMENT: Administration/Municipal Court

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages: 1

INFORMATION CONTACT: Dorothy Jackson
Chief Court Clerk
PHONE NUMBER: 404-296-6489

PURPOSE: To consider a resolution that will authorize the Clarkston Municipal Court Amnesty Program.

NEED/ IMPACT: The City of Clarkston desires to provide an opportunity for municipal court defendants with outstanding citations and/or warrants to resolve these issues. The Clarkston Municipal Court Amnesty Program shall be administered in accordance with the following terms and conditions.

1. The program shall begin September 12, 2022, and expire on October 12, 2022.
2. The program shall apply to all misdemeanor State law charges and city ordinance violation charges for which the defendant was cited or arrested prior to January 1, 2022.
3. Defendants must appear at Clarkston Municipal Court, enter a plea of guilty or no contest (if allowed by the municipal court judge) if the citation has not previously been adjudicated, and pay all fines and fees associated with their outstanding citation(s) during the Amnesty Program period to take advantage of the benefits of the program.
4. Defendants that comply with the terms of the amnesty program will not be subjected to arrest or incarceration in connection with any outstanding bench warrant and will not be assessed any additional punishment for contempt of court.
5. Bench warrants previously issued will be canceled for defendants that comply with the terms of this amnesty program; and
6. It shall be the responsibility of the municipal court clerk to publish the terms of the Clarkston Municipal Court Amnesty Program, including times and hours for defendants to appear in order to take advantage of the program.

RECOMMENDATIONS:

NA

RESOLUTION NO. _____

**A RESOLUTION BY THE CLARKSTON CITY COUNCIL TO
AUTHORIZE A MUNICIPAL COURT AMNESTY PROGRAM.**

WHEREAS, there are many outstanding citations pending in Clarkston Municipal Court for which the defendants did not appear or were convicted but have not paid the applicable fines and fees; and

WHEREAS, many outstanding matters in municipal court are associated with bench warrants issued when a defendant failed to appear when summoned; and

WHEREAS, the existence of a bench warrant may discourage municipal court defendants from coming forward and paying applicable fines and fees; and

WHEREAS, the municipal court judge and court clerk have proposed an amnesty program in order to clear the backlog of unresolved citations and recover unpaid municipal court fines and fees; and

WHEREAS, the City of Clarkston desires to provide an opportunity for municipal court defendants with outstanding citations and/or warrants to resolve these issues.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF CLARKSTON, GEORGIA that an amnesty program for the Clarkston Municipal Court is hereby approved.

BE IT FURTHER RESOLVED that the Clarkston Municipal Court Amnesty Program shall be administered in accordance with the following terms and conditions:

1. The program shall begin September 12, 2022 and expire on October 12, 2022;
2. The program shall apply to all misdemeanor State law charges and city ordinance violation charges for which the defendant was cited or arrested prior to January 1, 2022;
3. Defendants must appear at Clarkston Municipal Court, enter a plea of guilty or no contest (if allowed by the municipal court judge) if the citation has not previously been adjudicated, and pay all fines and fees associated with their outstanding citation(s) during the Amnesty Program period to take advantage of the benefits of the program;

4. Defendants that comply with the terms of the amnesty program will not be subjected to arrest or incarceration in connection with any outstanding bench warrant and will not be assessed any additional punishment for contempt of court;
5. Bench warrants previously issued will be canceled for defendants that comply with the terms of this amnesty program; and
6. It shall be the responsibility of the municipal court clerk to publish the terms of the Clarkston Municipal Court Amnesty Program, including times and hours for defendants to appear in order to take advantage of the program.

SO RESOLVED, this _____ day of _____, 2022.

CITY COUNCIL
CITY OF CLARKSTON

Mayor, Beverly H. Burks

ATTEST:

City Clerk, Tomika R. Mitchell

CITY OF CLARKSTON

ITEM NO: 6C

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Review/Discussion

MEETING DATE: August 30, 2022

SUBJECT: To discuss a temporary moratorium on development of new car wash facilities.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Mayor Beverly H. Burks
PHONE NUMBER: 404-296-6489

PURPOSE: To discuss a temporary moratorium on development of new car wash facilities.

NEED/ IMPACT: The City of Clarkston and surrounding unincorporated areas currently have an over-abundance of car wash facilities.

RECOMMENDATION: N/A

RESOLUTION NO. _____

**A RESOLUTION BY THE CLARKSTON CITY COUNCIL TO IMPOSE A
TEMPORARY MORATORIUM ON DEVELOPMENT OF NEW CAR
WASH FACILITIES IN ORDER TO PRESERVE THE STATUS QUO
PENDING ZONING ACTION TO REVISE PERMITTED USES AS PART
OF A NEW ZONING ORDINANCE.**

WHEREAS, Clarkston and the surrounding unincorporated area currently have an over-abundance of car wash facilities; and

WHEREAS, the City Council is concerned that such uses have a negative impact on the natural environment and the aesthetics of the City; and

WHEREAS, the City Council has initiated the zoning decision process to amend the list of permitted uses in the city, amongst other changes, in connection with adopting a new zoning ordinance and hereby finds that it is in the public interest to preserve the status quo during such process.

NOW, THEREFORE, BE IT RESOLVED by the Clarkston City Council that a moratorium is hereby declared to prohibit the acceptance of any application or granting of any permit for the development of car wash facilities, including both automated and coin-operated car wash facilities, in the City; and

BE IT FURTHER RESOLVED that this moratorium shall take effect immediately and will expire on March 6, 2023, unless repealed sooner by act of the City Council.

SO RESOLVED, this _____ day of September, 2022.

**CITY COUNCIL
CITY OF CLARKSTON, GEORGIA**

BEVERLY H. BURKS, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

Approved as to Form:

Stephen G. Quinn
Stephen G. Quinn, City Attorney

CITY OF CLARKSTON

ITEM NO: 6D

CLARKSTON CITY COUNCIL MEETING

HEARING TYPE:
Work Session

BUSINESS AGENDA / MINUTES

ACTION TYPE:
Discussion

MEETING DATE: August 30, 2022

SUBJECT: To discuss the creation of an Equity and Community Empowerment Department.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Mayor Beverly H. Burks
PHONE NUMBER: 404-296-6489

PURPOSE: To discuss the creation of an Equity and Community Empowerment Department utilizing ARPA Funds to start it. The City of Clarkston is committed our city to a welcoming and inclusive community. To achieve this goal, we are working to identify and eliminate all barriers that limit or prevent residents' full access to programs, processes, and facilities regardless of race/ethnicity, sex, physical or mental disability, sexual orientation, gender identity, age, immigrant status, veteran status, language and/or socio-economic status. The creation of a Department of Equity and Community Empowerment will allow the ability to leverage our diverse and develop policies and procedures that will support inclusivity of our residents, nonprofits, businesses, and other key stakeholders. The department would provide programs and initiatives such as translation services, workforce development, resource coordination, and others that improve the quality of life for our community.

NEED/ IMPACT: The proposed department will be staffed with one person. The Equity and Community Empowerment Manager will work with Clarkston departments as a liaison to the community. By having a dedicated person for these initiatives, it will help to achieve better outcomes and sustainable change for our community. Proposed funding for this resource and department shall be received for ARPA allocation. The proposed salary and benefits for this position is \$78,000. Updated translations, workforce development and other services will be approved by the City Council as line items to this department.

RECOMMENDATION: N/A.

RESOLUTION NO. _____

A RESOLUTION BY THE CLARKSTON MAYOR AND CITY COUNCIL TO CREATE AN
EQUITY AND COMMUNITY EMPOWERMENT DEPARTMENT

WHEREAS, the City of Clarkston is known as the most diverse city per square mile with residents from more than 50 countries; and

WHEREAS, Clarkston is working to identify and eliminate all barriers that limit or prevent residents' full access to programs and processes regardless of race/ethnicity, sex, physical or mental disability, sexual orientation, gender identity, age, immigrant status, veteran status, language, and socio-economic status; and

WHEREAS, many Clarkston residents experience social vulnerabilities like poverty, lack of language access, a history of racial disenfranchisement, and lack of access to housing, and the COVID-19 pandemic worsens their status; and

WHEREAS, creating the Equity and Community Empowerment Department will allow the City of Clarkston to leverage our diversity and develop policies and procedures to support our residents, nonprofits, businesses, and other key stakeholders' inclusivity.

WHEREAS, the department will provide programs and initiatives such as translation services, workforce development, resource coordination, and others that improve the quality of life for our community.

NOW, THEREFORE, BE IT RESOLVED by the Clarkston Mayor and City Council to create the Equity and Community Empowerment Department; and

BE IT FURTHER RESOLVED that funding for the resource in the Equity and Community Empowerment Department will come from the American Rescue Protection Act of \$78,000.

RESOLVED, this ____ day of September, 2022.

Beverly H. Burks, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk