



3921 CHURCH STREET ♦ CLARKSTON, GEORGIA 30021
(404) 296-6489 ♦ WWW.CLARKSTONGA.GOV

Mayor Beverly H. Burks

Councilmembers:

Jamie Carroll

Laura Hopkins

Awet Eyasu

Yterenickia Bell

Debra Johnson

Susan Hood

Shawanna Qawiy, City Manager

**SPECIAL CALLED
CITY COUNCIL MEETING AGENDA**

**Thursday, August 10, 2023 - 6:30PM
IN-PERSON & VIRTUAL**

1. CALL TO ORDER

2. ROLL CALL

3. NEW BUSINESS

A. To adopt a resolution appointing an Acting City Manager.

4. ADJOURNMENT

PUBLIC PARTICIPATION BY VIDEO CONFERENCE

The City of Clarkston, Georgia will conduct the City Council Meeting at 6:30 p.m. on Thursday, August 10, 2023. The public may participate in the meeting by using the following information below:

<https://us02web.zoom.us/j/87060964011?pwd=eFM2Z2s3eWJ6R3AwRUlzMVJBcFc4dz09>

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

Meeting ID: 870 6096 4011

Find your local number: <https://us02web.zoom.us/u/kb00s2f9yB>

CITY OF CLARKSTON

ITEM NO: 3A

SPECIAL CALLED CITY COUNCIL MEETING

HEARING TYPE:
Special Called City
Council Meeting

BUSINESS AGENDA / MINUTES

ACTION TYPE:
VOTE

MEETING DATE: August 10, 2023

SUBJECT: To adopt a resolution appointing an Acting City Manager.

DEPARTMENT: CITY ADMINISTRATION

PUBLIC HEARING: YES NO

ATTACHMENT: YES NO
Pages:

INFORMATION CONTACT: Mayor Beverly H. Burks
PHONE NUMBER: (404) 296-6489

PURPOSE: To adopt a resolution appointing an Acting City Manager.

NEED/ IMPACT: To have an Acting City Manager.

RECOMMENDATION: N/A

RESOLUTION NO. _____

**A RESOLUTION BY THE CLARKSTON CITY COUNCIL TO
APPOINT DAN DEFNALL AS “ACTING CITY MANAGER” AND TO
AUTHORIZE CERTAIN ADJUSTMENTS TO THE CITY’S BANKING
INFORMATION.**

WHEREAS, City Manager Shawanna Qawiy is currently on administrative leave pending the effective date of her resignation and thus she is “absent” within the meaning City Charter Section 3.02; and

WHEREAS, City Charter Section 3.02(c)(1) provides that “by letter filed with the city clerk, the city manager shall designate, subject to rejection by majority vote of the city council, a qualified city employee to exercise the powers and perform the duties of city manager during the city manager's temporary absence or physical or mental disability. During such absence or disability, the city council may revoke any such designation at any time and may at any time appoint any qualified employee of the city to serve as acting city manager;” and

WHEREAS, on August 7, 2023, the City Council approved a separation agreement with Ms. Qawiy and resolved that the “acting city manager” previously designated pursuant to City Charter Section 3.02(c)(1) would perform the duties of city manager until such time as the City Council acts to appoint an “interim city manager” pursuant to City Charter Section 3.02(c)(2); and

WHEREAS, upon investigation by the City Clerk, it has been determined that Ms. Qawiy never appointed an “acting city manager” pursuant to City Charter Section 3.02(c)(1); and

WHEREAS, the Mayor and City Council hereby find that it is necessary for the City to have an “acting city manager” to perform certain essential functions pending the appointment of an “interim city manager.”

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Clarkston that the City Council hereby appoints Finance Director Dan Defnall as “acting city manager” pursuant to City Charter Section 3.02(c)(1).

BE IT FURTHER RESOLVED that Mr. Defnall is hereby authorized and directed to amend the authorized signatories for the City’s several bank accounts

such that he and City Clerk Tomika Mitchell are made co-signatories authorized to sign checks on behalf of the City of Clarkston.

SO RESOLVED, this 10th day of August, 2023.

**CITY COUNCIL OF THE
CITY OF CLARKSTON, GEORGIA**

BEVERLY H. BURKS, Mayor

ATTEST:

Tomika R. Mitchell, City Clerk

Approved as to form:

Stephen G. Quinn
Stephen Quinn, City Attorney