

Historic Preservation Commission Meeting

AGENDA

December 20, 2023, 10:00 AM at
3921 Church Street, City Hall Building

A. Call To Order

B. Roll Call

C. Approval of February 22, 2023 Meeting Minutes

PUBLIC HEARING:

Any member of the public may address the Planning and Zoning Board, during the time allotted for public hearing. Each attendee will be allowed 3 minutes. If your public comment contains a series of questions, please provide those questions to staff in writing on the Public Comment Card (Staff) prior to the meeting. This will facilitate follow-up by the Board or Staff. The Planning and Zoning Board desires to allow an opportunity for public comment; however, the business of the Board must proceed in an orderly and timely manner.

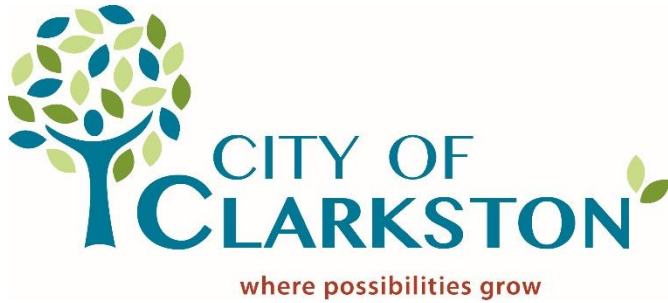
D. Old Business

E. New Business

F. Other Business

1. To consider 2024 Proposed Meetings Date

G. ADJOURNMENT



Historic Preservation Commission

February 22, 2023
10 AM
Zoom

MEETING MINUTES

On February 22, 2023, at 10:00 a.m., the Historic Preservation Commission of the City of Clarkston held their regular meeting by teleconference, Zoom Audio/Video in said City. The following members of the Historic Preservation Commission were present: Acting Chair Dean Moore and Ashton Walker. The following City staff were present: Mollie Bogle (Planning & Economic Development Manager).

NOTE: Items appearing in these minutes are in the order they were discussed, not necessarily in the order they appeared on the agenda.

A. CALL TO ORDER

Acting Chair Moore called the meeting to order.

B. ROLL CALL

All members of the Commission were present.

C. APPROVAL OF APRIL 2022 MEETING MINUTES.

Bogle indicated minutes of the April 2022 meeting will be reviewed and approved at the next regular meeting. The Commission introduced themselves to Bogle.

D. OLD BUSINESS

a. Discuss Proposed Local Historic District Boundaries

The Commission discussed both proposed local historic district boundaries and instructed staff to send letters to all property owners within the "Proposed LHD 2."

b. Discuss Nomination Report

The Commission discussed the nomination report. Bogle indicated she would take the research conducted by Commissioner Walker to develop the "state of significance" and draft the remainder of the report for review by the Commission at an upcoming regular meeting.

c. Discuss Forty Oaks Nature Preserve Farmhouse (3790 Market Street) Report

Bogle indicated the report will be ready for review by the Commission at the next regular meeting.

E. NEW BUSINESS

a. Discuss Commission Membership

The Commission discussed filling the one (1) vacancy and requested staff include a "Historic Preservation Commission Application" with the letter detailed in item D.a. above.

F. OTHER BUSINESS

The Commission had no other business to discuss.

G. ADJOURNMENT

Acting Chair Moore called for a motion to adjourn. Commissioner Walker made a motion to adjourn the meeting. Acting Chair Moore called for the vote and declared the meeting adjourned (2-0).

The meeting was adjourned at 10:25 a.m.

2024 Proposed Historic Preservation Commission Meetings Calendar

Application Filing/Submittal Cycle Deadline	Review for Completeness (3 days)	P&Z Public Hearing/ Meeting (3 rd Tuesday)	HPC Public Hearing/ Meeting (3 rd Wednesday)	City Council Public Hearing (1 st Tuesday)
November 15, 2023	November 20, 2023	December 19, 2023	December 20, 2023	
December 13, 2023	December 18, 2023	January 16, 2024	January 17, 2024	
January 17, 2024	January 22, 2024	February 20, 2024	February 21, 2024	
February 21, 2024	February 26, 2024	March 19, 2024	March 20, 2024	
March 20, 2024	March 25, 2024	April 16, 2024	April 17, 2024	
April 17, 2024	April 22, 2024	May 21, 2024	May 22, 2024	
May 15, 2024	May 20, 2024	June 18, 2024	June 19, 2024	
June 19, 2024	June 24, 2024	July 16, 2024	July 17, 2024	
July 17, 2024	July 22, 2024	August 20, 2024	August 21, 2024	
August 21, 2024	August 26, 2024	September 17, 2024	September 18, 2024	
September 18, 2024	September 23, 2024	October 15, 2024	October 16, 2024	
October 16, 2024	October 21, 2024	November 19, 2024	November 20, 2024	
November 20, 2024	November 25, 2024	December 17, 2024	December 18, 2024	
December 18, 2024	December 23, 2024	January 21, 2025	January 22, 2025	

* No application agenda items may be added to packets or agendas without a review for completeness by the Planning and Economic Development Department.

** Planning & Zoning public hearings are held the 3rd Tuesday each month at 7:00 P.M. in the Clarkston City Hall, Clarkston, GA. *(unless notified differently).*

*** Historic Preservation public hearings are held the 3rd Wednesday each month at 10:00 AM in the Clarkston City Hall Annex, Clarkston, GA. *(unless notified differently).*

**** City Council regular meetings are held at 7:00 P.M. in the Clarkston City Hall, Clarkston, GA. *(unless notified differently).*

NOTES:

Pre-Application Meetings are recommended at least 10 days prior to submittal date.

If application submittal deadlines fall on a weekend, the application shall be submitted on the business day prior to the weekend.

Applicants may present additional material at the public hearing (3rd Tuesday of month), but any revised site plan must be reviewed and added to following month's agenda.